

# Windsor Cricket Club

## Committee Position - Job Description Form

**Job title:** Chairman

**Reports to:** Windsor Cricket Club Committee

**General Description:**

To act as the head member of the club's committee

**Essential Job Functions:**

- Attend and chair monthly committee meetings
- Attend and chair Annual General meetings and report on the previous season
- To act as the figurehead of the club
- To ensure the club's integrity and legality is upheld at all times whilst completing the role

**Additional Job Functions:**

- To be available (if required) to work on any sub committees that are created
- To assist in arranging help for any ground maintenance days